

ACADEMIC SENATE COUNCIL
Applied Arts Building AA-216 2:15 p.m.
Monday, May 7, 2007

Contra Costa College
2600 Mission Bell Drive
San Pablo, California 94806

MINUTES

CALL TO ORDER: The meeting was called to order at 2:15 p.m.

Present: Terence Elliott (Chair), Sally Brooks (LAVA), Fritz Pointer (CLASS), Dionne Perez (FSCC), Sue Van Hattum (NSAS), Robert Chan (Instructional Technology),

Absent: Chris Tarp (VP-Student Services), Rick Ramos (Career and Technical Training), Marjot Pannu (MCHS), Matika Moore (ASU)

INTRODUCTION OF GUESTS: Raja Hudson, Wendy Williams, Elvia Ornelas-Garcia, Joe Ledbetter

CONSENT ACTION ITEMS:

Agenda of May 7 was approved.

Minutes of April 16 were approved with corrections.

Bylaws Revisions This item was tabled to the next agenda. Terence asked the Council to review the proposed revisions and bring any feedback to the next meeting on May 21. He would like a vote to approve revisions.

NEW BUSINESS:

California High School Proficiency Exam Joe Ledbetter asked for feedback on whether high school principals should be encouraged to inform their students of the opportunity to attend CCC once they pass the CHSPE. He arrived late for the discussion but distributed a letter written by Dr. Seti Sidharta to high school students informing the students of their ability to take college classes, without any fees, while they are still in high school. He also distributed a California Department of Education CHSPE flyer, explaining the process, and an information sheet he wrote explaining the opportunity to take the Exam on June 21 and then attend CCC as a full-time student in Fall 2007.

Elvia Ornelas-Garcia explained her program here at CCC that serves students who attended high school but were not able to pass the California High School Exit Exam, CHSEE. At the end of the program, when the student passes the exam, they receive their diploma from the high school they would have graduated from instead of Adult Ed.; introducing the students, who would possibly not attend college, to CCC and encourage them to pursue a college education. She said that there are 53 students in the program, of which 46 are new to the college. She said that most students don't know that they can attend college without a high school diploma. According to AB 540, one does not have to be a legal resident to attend school.

Joe's concern, expressed through Terence, was that CCC is only connecting with high school principals because of the, approximately, 90 students who apply and are accepted into the MCHS program. He's concerned that the rest, who were not accepted (about 200 students), do not know that they can attend CCC without attending MCHS. He would like to see a letter sent to those students explaining these services. MCHS suggests a general letter be sent out to all high schools explaining the CHSPE, MCHS, and CSE programs available to students.

Wendy Williams explained her frustrations of teaching the summer six-week college-level economics class to high school students who were sent here by their high school counselors because they failed the required economics course for graduation. If they couldn't pass a high school course, why would they think they could pass a college-level course? Since most of them failed terribly, their first attempt at college was a bad experience. Math 101 should be a pre-requisite to high school students to take economics here. Dionne will take this consideration to the Counseling department.

Computer Proficiency Exam Requirements Policy Revision This is a proposal to eliminate the Computer Proficiency Exam as an option for meeting the requirement for computer literacy/proficiency at CCC. The requirement would be maintained and it could be met via a list of courses (already developed) or by challenging any of those courses. It was explained that nobody in CIS/BOT wants to take responsibility for this graduation requirement because it is an unpaid job that takes at least ten hours a month to accomplish. If the college wants this to continue as a requirement, then Administration needs to see it through money-wise. Robert Chan, who

represented his department on the proposal, indicated that he feels the requirement should be left alone, even though the proposal is to drop it. He said that 75% of the students who took the exam didn't pass it.

Jim Duvall, CIC Chair, thought it was time to "piggy-back" the Computer Literacy and Information Competency graduation requirements into one. Sally Brooks, LAVA rep, asked whether it was possible to create a course to combine both requirements in a short 9-week course and whether this could be online. Joe Ledbetter felt the requirement is needed. Raja, ASU President, felt that the requirement should stay because many students only have enough computer skills to access 'My Space.' The Computer Literacy and Information Competency requirements will be emailed to the Council and returned to the next ASC agenda.

Academic Decathlon Raja asked for support from the faculty to announce the decathlon to their classes and encourage the students to sign up at the Student Life by May 11. ASU needs five teams of four students each to participate, but as of today, only have two teams. She still needs questions from History, English, Philosophy, Biology, Psychology, and Physics. She said that next year it will be done earlier in March.

SLO Assessment Group Wendy Williams reported that most faculty have been working on their SLO plans; listing outcomes, identifying assessment tools, and benchmarking expectations. Now, faculty at department level needs to decide what to do with the results after assessment such as in the case of students not meeting the benchmark expectations. Are the expectations too high? Or, are the students not learning the material? Faculty also needs to figure out the next step, which is how to institutionalize the SLO. Should it tie into Program Review, content Review, or have its own cycle? A proposal was made to create a faculty-only subcommittee of the Academic Senate to design itself, create a timeline, and design a process to review assessment results and make recommendations, which will include academic and vocational areas; not to include Student Services. This could be under the direction of the Faculty Development Committee; therefore, being taken out of administration hands and exclusively being the responsibility of faculty. The committee could be composed of the GE-SLO Committee and/or Department Chairs, who would meet monthly.

Terence said that the faculty will have about 20-30 minutes on All College Day to meet as the Academic Senate to discuss the SLO and the Compressed Calendar issues. Terence will need to create an agenda for the meeting. It was decided that there would be no open discussion, no union ties; only speakers to express reasons why faculty need to push ahead with SLO and why it is good for the faculty. There is a SLO flex workshop scheduled for August 14.

Compressed Calendar Update This item was tabled for lack of time.

STANDING SENATE COMMITTEE REPORTS: Jim Duvall gave an end-of-the-year CIC report. Content Review got jumpstarted this year. We have three semesters to finish CR on all the courses before Accreditation in October 2008. CIC takes course-level SLO plans independent of Content Review. CIC was responsible to write the 29-page Standard 2A, Instructional Programs, for the Accreditation Report.

SENATE ANNOUNCEMENTS and OPEN DISCUSSION: Terence announced the Faculty Leadership Institute being held in San Jose June 14-16 which would be advantageous for those who may be considering taking on the position of Academic Senate President for 2008-10. Election for this position will be in November. He will be stepping down at the end of Spring 08. He reminded the faculty to update their information in the Education Master Plan and asked for volunteers to survey their students on the "cost of a college education." There will be a Brown Act training workshop in the Fall sponsored by the Academic Senate. Terence would like the ASC to pursue the issue of the CCCC Partnership with CSU East Bay, Concord Campus. This will be returned as an agenda item in the Fall.

PRESENTATIONS FROM THE PUBLIC: There were no presentations from the Public.

NEXT MEETING: The next meeting will be May 21.

ADJOURNMENT: The meeting was adjourned at 4:15 p.m.

**Respectfully submitted,
Lynette Kral**